

Correct Format for Footnotes and Bibliography

In your written assignments for Hist. 439, meticulously follow the format below. You will see examples of a monograph (Bireley, Forster), journal articles (Dixon, Culpepper), and an article in an edited collection of articles (Hsia). Consult the comments in the margin. **I expect your footnotes and bibliography to be flawless.** If you have questions about format, please talk to me in person.

Footnotes: (Do **not** use endnotes in your written assignments.)

¹ Robert Bireley, *The Refashioning of Catholicism, 1450-1700* (Washington, DC: Catholic of University of America Press, 1999), 36.

² C. Scott Dixon, "Urban Order and Religious Coexistence in the German Imperial City: Augsburg and Donauwörth, 1548-1608," *Central European History* 40 (2007): 28-29.

³ Bireley, *The Refashioning of Catholicism*, 55.

⁴ *Ibid.*, 68.

⁵ *Ibid.*

⁶ Dixon, "Urban Order," 16.

⁷ R. Po-Chia Hsia, "Translating Christianity: Counter-Reformation Europe and the Catholic Mission in China, 1580-1780," in *Conversion: Old Worlds and New*, ed. Kenneth Mills and Anthony Grafton (Rochester: University of Rochester Press, 2003), 90-92, 106.

⁸ *Ibid.*, 114.

⁹ Bireley, *The Refashioning of Catholicism*, 93.

¹⁰ Hsia, "Translating Christianity," 96.

¹¹ Danielle Culpepper, "'Our Particular Cloister': Ursulines and Female Education in Seventeenth-Century Parma and Piacenza," *Sixteenth Century Journal* 36 (2005): 1020.

¹² Marc R. Forster, *Catholic Germany from the Reformation to the Enlightenment* (Basingstoke: Palgrave Macmillan, 2007), 68.

¹³ Forster, *Catholic Germany*, 33; Culpepper, "'Our Particular Cloister,'" 1018.

¹⁴ Forster, *Catholic Germany*, 55.

See next page for Bibliography.

Comment [MSOffice1]: This format is consistent with the *Chicago Manual of Style*, the style guide that historians use and that you must use for Hist. 439.

Comment [MSOffice2]: Number footnotes with Arabic, not Roman, numbers.

Comment [MSOffice3]: The first footnote reference for a particular source gives the complete information of publication. For monographs that information includes author's name, title of publication in italics—**not** in quotation marks (City [not country!] of publication, Publisher, Year of Publication), page number. Note 2 gives the complete information for a journal article.

Comment [MSOffice4]: The titles of journal articles appear in quotation marks.

Comment [H5]: Only the title of a journal appears in quotation marks in a reference to a journal article.

Comment [H6]: Use only the author's surname and an abbreviated title for subsequent references to the same source.

Comment [MSOffice7]: *Ibid.* means "in the same place." Use *ibid.* when you refer to the sole source in the immediately previous footnote. **Do not repeat the full or abbreviated footnote reference if you can use *ibid.***

Comment [MSOffice8]: Here *ibid.* refers the reader to p. 68 of Bireley, *The Refashioning of Catholicism*.

Comment [H9]: In all references, simply give the number of the page(s). **Do not** use p. or pp.

Comment [H10]: A quotation within the title of a journal article appears in single quotation marks.

Comment [H11]: You **cannot** use *ibid.* here because the previous footnote refers to two sources. It would not be clear to which source *ibid.* would refer.

Bibliography:

Bireley, Robert. *The Refashioning of Catholicism, 1450-1700*. Washington, DC: Catholic University of America Press, 1999.

Culpepper, Danielle. “‘Our Particular Cloister’: Ursulines and Female Education in Seventeenth-Century Parma and Piacenza.” *Sixteenth Century Journal* 36 (2005): 1017-37.

Dixon, C. Scott. “Urban Order and Religious Coexistence in the German Imperial City: Augsburg and Donauwörth, 1548-1608.” *Central European History* 40 (2007): 1-33.

Forster, Marc R. *Catholic Germany from the Reformation to the Enlightenment*. Basingstoke: Palgrave Macmillan, 2007.

Hsia, R. Po-Chia. “Translating Christianity: Counter-Reformation Europe and the Catholic Mission in China, 1580-1780.” In *Conversion: Old Worlds and New*, ed. Kenneth Mills and Anthony Grafton, 87-108. Rochester: University of Rochester Press, 2003.

Comment [MSOffice12]: Note that items in the bibliography are arranged by alphabetical order by the authors' surnames. If you use primary as well as secondary sources, divide your bibliography into two sections: Primary Sources, Secondary Sources.

Comment [H13]: Note the complete range of page numbers provided in the bibliographical reference to a journal article.

Comment [H14]: Note the position of the complete range of page numbers of the article in an edited collection of articles.